

**Job Description
for
Junior Specialist, Step I**

The Department of Pediatrics at the University of California, Davis invites applications for a qualified Junior Specialist (Step I) in Hematology/Oncology.

POSITION DESCRIPTION:

This is a full-time Junior Specialist (Step I) for the Hematology/Oncology Division. This position's responsibility is to provide assistance to Dr. Noriko Satake, Associate Professor in Pediatrics, with her research in pediatric cancers such as leukemia and neuroblastoma. This bench research relates to cell and molecular biology, pathology and bioengineering technology. The research assistance will be expected to perform cancer cell processing, isolation of cells, staining of cells, flow cytometry, freezing cells, extraction of RNA and DNA, RT-qPCR, western blotting, immunocyto (and histo)chemistry, cell culture and conjugations. In addition the assistant will perform injections to mice, monitor mice dissect mice and harvest organs.

Job Qualifications: Research experience, including mouse injections and necropsy, is required. Dr. Satake and her staff will provide training regarding research procedures and techniques. The research assistant will also be expected to learn new techniques as the research progresses. Dr. Satake seeks someone who has passion and a commitment to cancer research.

The ideal candidate will have strong interpersonal, communication, and decision-making skills; as well as the ability to work well independently and as part of a team.

BASIC QUALIFICATIONS:

Bachelor degree in neurobiology, physiology or a related field with a minimum of 1-2 years' experience in field research.

Lab research experience, mice handling experience, including injection and necropsy.

Proficiency to effectively use personal computer and software such as Word, Excel, and various industry-oriented Electronic Data Capture programs to collect and organize data (i.e., experience with Microsoft Access, REDCap, and SPSS).

Must be able to communicate proficiently in English, both written and orally.

Excellent interpersonal, oral, and written communication skills to effectively work with physicians and other health care professionals, patients and families, and research and administrative support staff. Teamwork is critical for this position.

Organizational skills and attention to detail in maintaining large volumes of accurate, retrievable records.

Ability to determine workload priorities in an appropriate way to accomplish tasks or goals, and anticipate and solve potential problems during changing conditions and deadlines.

Familiarity with the patient population in the Hematology/Oncology Division.

Ability to respond promptly and positively to patients, families, associates, and all others in a respectful, courteous manner.

Demonstrated successful performance in a high-intensity, collaborative work environment is required.

PREFERRED QUALIFICATIONS:

Ability to write and modify standard operating procedures is helpful.

Ability to learn new techniques as research progresses.

Passion/commitment to pediatric cancer research.

SALARY RANGE: Step I - \$37,548 [100% annual] or Step II - \$40,044 [100% annual]), commensurate with qualifications and experience.

POSITION AVAILABLE/CLOSING DATE: As openings occur, appointments are made contingent upon availability of funding. The posting will remain open until August 17, 2016, to accommodate department needs.

TERM OF APPOINTMENT: Short term, seasonal appointment based on the needs of the research project. Appointments may be made up to 100%. This is a limited position (1 year with the possibility of extending longer) starting October 1, 2016.

TO APPLY: To apply, please go to the following link:<https://recruit.ucdavis.edu/apply/JPF01158>. Applicants should submit a cover letter and curriculum vitae. Documents/materials must be submitted as PDF files. Applicants should also provide contact information for 1-3 references.

QUESTIONS: Please direct questions to Daniel Slauson (dwslauson@ucdavis.edu).

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see:

<http://policy.ucop.edu/doc/4000376/NondiscrimAffirmAct>.

Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or sub-contracts require the selected candidate to pass an E-Verify check. More information is available <http://www.uscis.gov/e-verify>.

UC Davis is a smoke & tobacco-free campus (<http://breathefree.ucdavis.edu/>).

If you need accommodation due to a disability, please contact the recruiting department.